



# Production Intern (Des Moines campus)

## Responsibilities

- Assist production coordinator with running audio/video/lighting needs for weekly programming (groups and classes)
- Assist with weekday inventory, maintenance, preparation, and production set up for church events
- Begin to learn and apply knowledge of planning center for scheduling volunteers
- Begin to learn and apply knowledge of the main consoles and equipment throughout the church building
- Attend weekly production and worship debrief meetings to talk about upcoming needs and reviewing past events
- Attend and participate in church staff meetings as schedule allows

## Qualifications

- The ability to manage and maintain your own weekly calendar
- The ability to provide your own transportation to and from the church facility for work and events
- A basic previous knowledge of audio/video/and lighting tech
- A passion and desire to grow, learn, and be challenged
- A positive, servant-hearted, team-oriented attitude
- A desire to serve the local church that stems from a relationship with God

## Personal Expectations

- Strives to live a Christ-centered life, stemming from a personal relationship with Jesus Christ
- Works well with others, maintaining positive and effective relationships and communication with church staff, ministries, volunteers, church members, and guests
- Demonstrates honest and integrity; respects confidentiality and Hope policies
- Commitment to always reflect in the best possible light Lutheran Church of Hope, its staff, the mission & vision, values of its Constitution, the Southeast Iowa Synod, and Evangelical Lutheran Church of America

## Additional Information

- Preferred availability on Wednesday evenings and Sunday mornings. Other days/times TBD
- Hours: Preferred 10-15 hrs./wk
- Compensation: Unpaid
  - Unpaid
  - Housing and travel provided by applicant